

TO: MATOC Contractors

## NOTICE OF PROPOSED TASK ORDER REQUEST FOR PROPOSAL

**DATE:** July 24, 2017

**PROJECT NO./TITLE:** 503-17-105 – “Insulate Windows” performed for Department of Veterans Affairs, James E. Van Zandt VA Medical Center, 2907 Pleasant Valley Boulevard, Altoona, PA 16602.

**PROJECT DESCRIPTION:** Construction - Contractor shall furnish all Labor, Materials, Equipment, Tools, Transportation, Permits, and Supervision necessary to complete all work associated with the above referenced project. All work shall be completed in accordance with the attached “Statement of Work”, “Drawings” and “Specifications”.

**PLANS/SPECIFICATIONS AVAILABLE:** July 24, 2017

**MAGNITUDE OF CONSTRUCTION:** Between \$250,000 and \$500,000.

**PERFORMANCE PERIOD:** 240 Calendar Days.

**BID BOND:**  Yes  No: Reference Contract Clause 52.228-1. The Bid Guarantee shall be at least 20 percent of the bid price but shall not exceed \$3 million.

**PERFORMANCE & PAYMENT BONDS:** Contractors are reminded that any amount awarded over \$30,000 shall require Payment and Performance Bonds. Bonds are due not later than 10 days after award.

**WAGE DETERMINATION:** Currently, General Decision Number: **PA170101** - dated: 06/30/2017 is applicable to this task order. However, the current prevailing Wage Determination will be incorporated at time of award.

**VETS-4212 FEDERAL CONTRACTOR REPORTING:** As legislatively mandated under 38 U.S. Code, Section 4212, codified at 41 CFR Section 61-300, respectively, contractors and subcontractors who enter into, or modify a contract or subcontract with the federal government, and whose contract meets the criteria set forth in the above legislation/regulations, are required to report annually on their affirmative action efforts in employing veterans. The U.S. Department of Labor Veteran’s Employment and Training Service (VETS) has a legislative requirement to collect, and make available to OFCCP, reported data contained on the VETS-4212 report for compliance enforcement. You can find more information in the VETS-4212 Rules and Regulations. <http://www.dol.gov/vets/vets4212.htm> **As part of your proposal, provide “Filing Verification” from the USDL VETS-4212 website.**

**SPECIAL REQUIREMENTS FOR CONSTRUCTION CONTRACTS:** Per VHA Directive 2011-036 Safety and Health During Construction, Occupational Safety and Health Administration (OSHA) and Environmental Protection Agency (EPA) Violations: For a contractor to be eligible for an award, CO’s must verify that the contractor shall have no more than three (3) serious, or one (1) repeat, or one (1) willful OSHA or EPA violation(s) in the past three (3) years and have an Experience Modification Rate (EMR) of equal to or less than 1.0. Specifics for VHA Directive 2011-036 requirements are contained in Chapter G. **As part of your proposal, provide certification that your firm is in compliance with the OSHA, EPA, and EMR standards described above.**

**LIQUIDATED DAMAGES:**  Yes  No: Reference Contract Clause 52.211-12. If yes, the following amounts will be applicable to this Task Order Contract. The Contractor shall pay liquidated damages to the Government in the amount of **\$239.96** for each calendar day of delay until the work is completed or accepted. The aforementioned costs were derived based upon historical trends associated with the time required

of the parties to perform the additional contract administration which has not been completed by the Contractor within the specified time. The purpose of Liquidated Damages is compensatory only. The government retains the right to seek actual damages so far as they are distinguishable and separate from the Contractor failing to complete the work within the time specified in the contract.

The formulation of Liquidated Damages as detailed above are in accordance with Federal Acquisition Regulation 36.206, and will be assessed for each calendar day required to complete the construction work on this project past the scheduled completion date.

**SITE VISIT:** A site visit will be conducted on **July 27, 2017 at 09:00 AM**. Contractors shall meet at Bldg 2 Conference Room. If a contractor is unable to have a representative from their firm in attendance, the contractor shall notify Mr. David Gottshall at (814) 943-8164 X 7372 and Mr. Michael Koontz at (814) 943-8164 X7239 and request an exemption, prior to the date and time as specified above.

**AWARD OF CONTRACT:** May be delayed a maximum of **120 days** after offer is received with no additional cost to the Government. Funds are currently not available for this procurement, funds may not become available, the VA will not be responsible for bid and proposal costs if the solicitation is cancelled because of a lack of funding.

**EMAIL YOUR OFFER AND ANY RFIP'S TO THE CONTRACTING OFFICE at [david.gottshall@va.gov](mailto:david.gottshall@va.gov) AND [michael.koontz2@va.gov](mailto:michael.koontz2@va.gov) AND PROPOSALS MUST BE RECEIVED ON \*\*Aug 24, 2017 \*\* NO LATER THAN 1:00 PM. CONTRACTORS ARE RESPONSIBLE TO CONFIRM**

**RECEIPT OF OFFER. TELEPHONE NUMBERS ARE (814) 943-8164, X7372 or X7239 if electronic confirmation is not available.**

**STATEMENT OF BID ITEM(S)  
"PROPOSAL SCHEDULE"**

THE GOVERNMENT INTENDS TO AWARD A CONTRACT TO THE RESPONSIVE /RESPONSIBLE OFFEROR WHO SUBMITS THE BEST VALUE OFFER FOR Contract Line Item Number (CLIN) 0001 THROUGH 0004. PRINT OR TYPE WRITTEN AMOUNT FOLLOWED BY NUMERICAL AMOUNT. THE AMOUNTS STATED MUST BE A TOTAL PRICE FOR THAT ITEM.

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001 BASE	Construction Services	1-Job	Lump Sum	\$_____	\$_____

Firm Fixed Price (FFP)

Contractor shall furnish all Plant, Labor, Materials, Equipment, Appliances, Tools, Permits, Transportation, and Supervision necessary to Insulate Windows and to accomplish the project as detailed in the Statement of Work, Specifications and Drawings.

Work includes all labor, material, equipment and supervision to perform the required work on this project which involves the general construction, alterations and remediation of window deficiencies in VA Altoona Building 1.



IT IS ANTICIPATED THAT THIS TASK ORDER WILL BE AWARDED BY September 30, 2017.

**1. THE FOLLOWING DOCUMENTS MUST BE RETURNED TO THE CONTRACTING OFFICE AS PART OF THEIR PROPOSAL PACKAGE:**

- a. RFP pages 1 through 3.
- b. Contractors shall ensure all bid item(s) (Schedule) are completed (see page 2 thru 3)
- c. Acknowledgment of any and all amendments, (see page 3)
- d. Provide your Company Name, (see page 3)
- e. Provide your Companies MATOC Contract Number (see page 3) and,
- f. Sign and Date on the space provided (see page 3)
- g. Best Value Information (*if incorporated into the Request for Proposal-See pages 5 & 6*)
- h. Provide any “equal” products submitted for review.
- i. Provide “Filing Verification” from the USDL VETS-4212 website.
- j. Provide certification that your firm has no more than three (3) serious, or one (1) repeat, or one (1) willful OSHA or EPA violation(s) in the past three (3) years and have an Experience Modification Rate (EMR) of equal to or less than 1.0.
- k. Bid Bond if indicated as required on RFP page 1.

**NOTE: All contractors shall provide sufficient information regarding best value proposals (if applicable). The contractor must include as part of the proposal the following:**

1. The original item of work as specified (*identify the specification reference # and name*) and the price for the item *as specified*;
2. The corresponding Best Value item being proposed and its unit price.

This entry/format is required for each and every aspect that is being proposed as “Best Value.”

**List of Attachments to RFP:**

1. DOL Wage Determination – General Decision PA 170101 dated 06/30/2017
2. Statement of Work
3. Drawings: “TP01 503-17-105 Insulate Windows Bid Construction Set”
4. Specifications: “TP01 503-17-105 Insulate Windows Specifications”
5. Brand Name or Equal List
6. Sole Source List

## 503-17-105, “Insulate Windows”

### BEST VALUE FACTOR PRIORTIZATION AND EVALUATION FACTORS

The primary purpose of the Best Value Contract is to provide the Government with the best possible project or service by allowing consideration of factors other than the lowest price.

The factors that are being considered will be identified in each Request for Proposal. The relative importance of each factor will be identified to aid the contractor in determining what type of alternate proposal will best increase his/her chance of success.

Best Value Contracting provides the method for contractors to use their experience, knowledge, skills, and awareness of proven and emerging technologies to offer the Government a better way of doing things. Since each contractor has the opportunity to offer the Government a best value, the evaluation of the proposals and the award determinations are made without disclosure of each of the contractor’s proposal to the competing contractors. A debriefing/explanation of the award determination will be provided (if requested) after the award. This practice should encourage each contractor to actively seek innovative best value alternates to increase their potential success.

The following factors shall be evaluated in the best value award determination by the Contracting Officer after technical review and recommendation by the Facility Engineer (COR).

***The Contracting Officer shall utilize the following factors in the evaluation process for any Best Value Award Determination(s), after the technical review and written recommendation of the Facility Engineer (COR) :NONE***

***Each Factor listed below is prioritized in order of the importance of the factor and the factor’s relative importance compared to cost or price factors. The relative importance of the factor compared to cost or price factors are defined as being:***

(\*) Significantly More Important than Cost.

(\*\*) Equally as Important as Cost. Or

(\*\*\*) Significantly Less Important than Cost.

<b><u>Factor Priority:</u></b>	<b><u>Relative Importance:</u></b>	<b><u>Factor Identification and Description:</u></b>
N/A	N/A	<b>LIFE CYCLE COST:</b> Life cycle cost of an item or system to include initial, operation, and maintenance cost, service life, and/or replacement cost. The contractor must provide sufficient data on both the specified item and the proposed Best Value option to ensure the Government can quantify the benefits of the Best Value proposal.
N/A	N/A	<b>EXTENDED/EXPENDED WARRANTY PROTECTION:</b> Warranty coverage that extends the period or increases the scope of the warranty coverage above the specified requirement.
N/A	N/A	<b>SIMPLIFIED MAINTENANCE PROCEDURES:</b> Alternative equipment items or systems that may have significant advantages over specified equipment in regards to simplified maintenance procedures.
N/A	N/A	<b>EXCEEDING SPECIFIED QUALITY LEVEL OR ADDITIONAL BENEFICIAL FEATURES:</b> There are tangible and intangible benefits associated with exceeding the specified quality level or offering beneficial features that are not required by the specification(s).
N/A	N/A	<b>ALTERNATIVE METHODS:</b> The Government does not typically direct the methods to be used by a contractor. There are situations where the method must be established or assumed to provide a complete project specification. Contractors may submit Best Value proposals that provide for alternate methods that provide some benefit in cost, quality, or performance. i.e., Boring under a roadway to install conduits in lieu of open trenching.
N/A	N/A	<b>PERFORMANCE TIME:</b> The request for proposal will include a mandatory performance period. The contractor may propose a decreased performance time.