

DATE: December 20, 2022

DEPARTMENT OF GENERAL SERVICES
BUREAU OF CAPITAL PROJECT DESIGN MANAGEMENT
1800 HERR STREETS
HARRISBURG, PENNSYLVANIA

ADDENDUM NO. 1

on

PROJECT NO. DGS C-0114-0006 PHASE 001
PROJECT TITLE - Hickory Run State Park - Latrine Improvements

PROFESSIONAL:

SMP Architects
1600 Walnut Street
Philadelphia, PA, 19103

If you submitted a bid prior to this Addendum being issued, your bid has been discarded and you must re-submit your bid(s) prior to the bid opening date and time.

GENERAL CHANGES – ALL CONTRACTS

Item 1 - See attached BDISBO Presentation from Pre-Bid Meeting on 12/19/22

SPECIFICATION CHANGES – ALL CONTRACTS

Item 1 - To address question 1 in .3 package - Question - I do not see any specification for duct insulation. Please advise. -
Answer - Add Section 230713 - HVAC Duct Insulation - See attached.

DRAWING CHANGES – ALL CONTRACTS

Item 1 -

SECTION 230713

HVAC DUCT INSULATION

PART 1 - GENERAL

1.1 STIPULATIONS

- A. The specification sections "General Conditions of Contract", "Special Conditions" and "Division 1 - General Requirements" form a part of this section by this reference thereto, and shall have the same force and effect as if printed herewith in full.
- B. Related Sections include the following:
 - 1. Division 23 Section "Ductwork" for duct liner.
 - 2. Division 23 Section "Common Work Results for HVAC" for definitions of some terms used in this Section.
 - a. Definition of the term 'Mixed Air': An airstream containing, in some or all system operating modes, a fraction of outdoor air mixed with return air.

1.2 SUMMARY

- A. This Section includes duct and plenum insulation; accessories and attachments; and sealing compounds.

1.3 ACTION SUBMITTALS

- A. Product Data: Identify thermal conductivity, thickness, and jackets (both factory and field applied, if any), for each type of product indicated.

1.4 QUALITY ASSURANCE

- A. Installer Qualifications: Skilled mechanics who have successfully completed a craft training program offered by the Contractor, insulation material manufacturer, or trade association relating to the installation of duct insulation for commercial, industrial and institutional applications. Installers shall also have no less than one (1) year of relevant experience.
- B. Installation Standards: The application of insulation shall conform to the Midwest Insulation Contractors Association's (MICA) "*National Commercial and Industrial Insulation Standards*", 8th Edition, except where the content of this Section conflicts.
- C. Fire-Test-Response Characteristics: As determined by testing materials identical to those specified in this Section according to ASTM E 84, by a testing and inspecting agency acceptable to authorities having jurisdiction. Factory label insulation and jacket materials and sealer material containers with appropriate markings of applicable testing and inspecting agency.

1. Flame-spread rating of 25 or less, and smoke-developed rating of 50 or less, for all insulation and jacketing materials used indoors.
- D. Minimum Insulation Thicknesses and R-Values: Conform to requirements of ASHRAE Standard 90.1- 2016 and the 2018 International Energy Conservation Code (IECC), or the requirements of this Section, whichever is most demanding.

1.5 DELIVERY, STORAGE, AND HANDLING

- A. Packaging: Ship insulation materials in containers marked by manufacturer with appropriate ASTM specification designation, type and grade, and maximum use temperature.
- B. Protect materials from dirt and water. If insulation materials are dirtied or wetted, they shall not be installed, or shall be removed from the ductwork if wetted or soiled after installation.

1.6 COORDINATION

- A. Coordinate clearance requirements for insulation application during the preparation of ductwork shop drawings and coordination drawings, and during ductwork system installation.

1.7 SCHEDULING

- A. Schedule insulation application after successful leakage and pressure testing duct systems, and acceptance by the Architect / Engineer. Insulation application may begin only on segments of ducts that have satisfactory test results.
- B. Schedule the application of insulation on cold duct systems to occur during the winter months, or with the cooling system de-energized. Substrates shall be completely dry at the time of application. Do not restore cooling service until the insulation installation is complete.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

- A. Manufacturers: Subject to compliance with requirements, available manufacturers offering products that may be incorporated into the Work include, but are not limited to, the following:
 1. Glass Mineral-Fiber Insulation:
 - a. CertainTeed Corp.
 - b. Johns Manville, Inc.
 - c. Knauf Insulation.
 - d. Manson Insulation Inc.
 - e. Owens-Corning Fiberglas Corp.

2.2 INSULATION MATERIALS

- A. General Requirements: All insulation materials shall comply with the following:
1. Products shall not contain asbestos, lead, mercury, or mercury compounds.
 2. Products that come in contact with stainless steel shall have a leachable chloride content of less than 50 ppm when tested according to ASTM C 871.
 3. Insulation materials for use on austenitic stainless steel shall be qualified as acceptable according to ASTM C 795.
 4. Foam insulation materials shall not use CFC or HCFC blowing agents in the manufacturing process.
- B. Glass Mineral-Fiber Board Thermal Insulation for Interior Use: Glass fibers bonded with a thermosetting resin. Comply with ASTM C 612, Type IB, 3.0 PCF density, with a factory applied white, paintable, all-service jacket (ASJ) manufactured from kraft paper, fiberglass reinforcing scrim, and aluminum foil backing, complying with ASTM C 1136, Type I.
1. 3.0 PCF materials shall have a maximum thermal conductivity of 0.23 Btu-in./h-ft²- °F.
 2. Conductivity ratings shall be at a 75°F mean temperature when tested in accordance with ASTM C 177 or ASTM C 518, latest revisions.
- C. Glass Mineral-Fiber Blanket Thermal Insulation: Glass fibers bonded with a thermosetting resin. Comply with ASTM C 553, Type III, 1-1/2 PCF density, without facing and with aluminum, foil-scrim-kraft (FSK) jacket manufactured from kraft paper backing, reinforcing fiberglass scrim, and aluminum foil; complying with ASTM C 1136, Type II.
1. 1-1/2 PCF materials shall have a maximum thermal conductivity of 0.24 Btu-in./h-ft²- °F.
 2. Conductivity ratings shall be at a 75°F mean temperature when tested in accordance with ASTM C 177 or ASTM C 518, latest revisions.

2.3 JACKET TAPES

- A. For use on factory jackets.
- B. FSK Jacket Tape: Foil-face, vapor-retarder tape matching factory-applied jacket with acrylic adhesive; complying with ASTM C 1136.
1. Width: 3 inches.
 2. Thickness: 6.5 mils.
 3. Adhesion: 90 ounces' force/inch in width.
 4. Elongation: 2 percent.
 5. Tensile Strength: 40 lbf/inch in width.
 6. FSK Tape Disks and Squares: Precut disks or squares of FSK tape.
- C. All-Service Jacket (ASJ) Tape: White vapor-retarder tape matching factory-applied jacket with acrylic adhesive, complying with ASTM C 1136.
1. Width: 3 inches.
 2. Thickness: 11.5 mils.
 3. Adhesion: 90 ounces' force/inch in width.

4. Elongation: 2 percent.
5. Tensile Strength: 40 lbf/inch in width.
6. ASJ Tape Disks and Squares: Precut disks or squares of ASJ tape.

2.4 ACCESSORIES AND ATTACHMENTS

- A. Glass Cloth and Tape: Comply with MIL-C-20079H, Type I for cloth and Type II for tape. Woven glass-fiber fabrics, plain weave, pre-sized a minimum of 8 oz./sq. yd.
 1. Tape Width: 4 inches.
- B. Bands: 3/4-inch-wide, in one of the following materials compatible with jacket:
 1. Stainless Steel: ASTM A 666, Type 304; 0.020 inch thick.
 2. Galvanized Steel: 0.005 inch thick.
 3. Aluminum: 0.007 inch thick.
- C. Wire: 0.080-inch, nickel-copper alloy; 0.062-inch, soft-annealed, stainless steel; or 0.062-inch, soft-annealed, galvanized steel.
- D. Weld-Attached Anchor Pins and Washers: Copper-coated steel pin for capacitor-discharge welding and galvanized speed washer. Pin length sufficient for insulation thickness indicated.
 1. Welded Pin Holding Capacity: 100 lb. for direct pull perpendicular to the attached surface.
- E. Adhesive-Attached Anchor Pins and Speed Washers: Galvanized steel or stainless steel plate, pin, and washer manufactured for attachment to duct and plenum with adhesive. Pin length sufficient for insulation thickness indicated. Stainless steel pin and washer materials shall be used on stainless steel or aluminum ducts.
 1. Adhesive: Single component moisture curing adhesive recommended by the anchor pin manufacturer as appropriate for surface temperatures of ducts, plenums, and breechings; and to achieve a holding capacity of 100 lb. for direct pull perpendicular to the adhered surface.
 2. Peel and stick (self-adhesive) type pins are not acceptable.

2.5 CORNER ANGLES

- A. Aluminum Corner Angles: 0.040-inch thick, minimum 2 by 2 inch, aluminum according to ASTM B 209, Alloy 3003, 3005, 3105, or 5005; Temper H-14.

2.6 VAPOR RETARDERS

- A. Mastics: Materials recommended by insulation material manufacturer that are compatible with insulation materials, jackets, and substrates.

PART 3 - EXECUTION

3.1 EXAMINATION

- A. Examine substrates and conditions for compliance with requirements for installation and other conditions affecting performance of insulation application.
- B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

- A. Surface Preparation: Clean and dry surfaces to receive insulation. Remove materials that will adversely affect insulation application.

3.3 GENERAL INSTALLATION REQUIREMENTS

- A. Ensure that insulation is clean and dry, and in good mechanical condition with all factory applied vapor or weather barriers intact and undamaged.
- B. Maintain ambient temperatures and conditions required by manufacturers of adhesives, mastics and insulation cements during and after installation for a minimum period of 24 hours.
- C. On cold surfaces where a vapor barrier is required (e.g. supply ductwork), insulation shall be applied with a continuous, unbroken moisture and vapor seal. All hangers, supports, anchors, or other projections that are secured to cold surfaces shall be insulated and vapor sealed to prevent condensation.
- D. Apply insulation materials, accessories, and finishes according to the manufacturer's written instructions; with smooth, straight, and even surfaces; and free of voids throughout the length of ducts and fittings.
- E. Refer to schedules at the end of this Section for materials, forms, jackets, and thicknesses required for each duct system.
- F. Use accessories compatible with insulation materials and suitable for the service. Use accessories that do not corrode, soften, or otherwise attack insulation or jacket in either wet or dry state.
- G. Apply multiple layers of insulation with longitudinal and end seams staggered.
- H. Seal joints and seams with vapor-retarder mastic on insulation indicated to receive a vapor retarder.
- I. Keep insulation materials dry during application and finishing.
- J. Apply insulation with tight longitudinal seams and end joints. Bond seams and joints with adhesive recommended by the insulation material manufacturer.
- K. Apply insulation with the least number of joints practical.

- L. Apply insulation over fittings and specialties, with continuous thermal and vapor-retarder integrity, unless otherwise indicated.
- M. Hangers and Anchors: Where vapor retarder is indicated, seal penetrations in insulation at hangers, supports, anchors, and other projections with vapor-retarder mastic. Apply insulation continuously through hangers and around anchor attachments.
- N. Insulation Terminations and Penetrations: For insulation application where vapor retarders are indicated, seal ends and cut penetrations with a compound recommended by the insulation material manufacturer to maintain vapor retarder.
- O. Install corner angles on external corners of insulation on ductwork in exposed mechanical or finished spaces and outside the building before covering with jacketing.
- P. Apply insulation with integral jackets as follows:
 - 1. Pull jacket tight and smooth.
 - 2. Joints and Seams: Cover with tape and vapor retarder as recommended by insulation material manufacturer to maintain vapor seal.
 - 3. Vapor-Retarder Mastics: Where vapor retarders are indicated, apply mastic on seams and joints and at ends adjacent to duct flanges and fittings.
- Q. Cut insulation according to manufacturer's written instructions to prevent compressing insulation to less than 75 percent of its nominal thickness.
- R. Install vapor-retarder mastic on ducts and plenums scheduled to receive vapor retarders.
 - 1. Ducts with Vapor Retarders: Overlap insulation facing at seams and seal with vapor-retarder mastic and pressure-sensitive tape having same facing as insulation. Repair punctures, tears, and penetrations with tape or mastic to maintain vapor-retarder seal.
 - 2. Ducts without Vapor Retarders: Overlap insulation facing at seams and secure with outward clinching staples and pressure-sensitive tape having same facing as insulation.
- S. Roof Penetrations: Apply insulation for interior applications to a point even with top of roof flashing.
 - 1. Seal penetrations with vapor-retarder mastic.
 - 2. Apply insulation for exterior applications tightly joined to interior insulation ends.
 - 3. Seal insulation to roof flashing with vapor-retarder mastic.
- T. Interior Wall and Partition Penetrations: Apply insulation continuously through walls and partitions, except fire-rated walls and partitions.
- U. Fire-Rated Wall and Partition Penetrations: Terminate insulation at fire/smoke damper sleeves for fire-rated wall and partition penetrations.
- V. Floor Penetrations: Terminate insulation at underside of floor assembly and at floor support at top of floor.
 - 1. For insulation indicated to have vapor retarders, taper termination and seal insulation ends with vapor-retarder mastic.

3.4 GLASS MINERAL-FIBER INSULATION INSTALLATION

A. Blanket Applications for Ducts and Plenums: Secure blanket insulation with adhesive and anchor pins and speed washers.

1. Apply adhesives to duct, plenum, fittings and transitions surfaces according to manufacturer's recommended coverage rates.
2. Install anchor pins and speed washers on all four sides of horizontal ducts and all four sides of vertical ducts as follows:
 - a. On duct sides with dimensions 18 inches and smaller, along longitudinal centerline of duct. Space 3-inches maximum from insulation end joints, and 16 inches o.c.
 - b. On duct sides with dimensions larger than 18 inches. Space 16 inches o.c. each way, and 3-inches maximum from insulation joints. Apply additional pins and clips to hold insulation tightly against surface at cross bracing.
 - c. Anchor pins may be omitted from top surface of horizontal, rectangular ducts and plenums.
 - d. Do not over-compress insulation during installation.
3. Impale insulation over anchors and attach speed washers.
4. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
5. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from one edge and one end of insulation segment. Secure laps to adjacent insulation segment with 1/2-inch staples, 1 inch o.c., and cover with pressure-sensitive tape having same facing as insulation.
6. Overlap un-faced blankets a minimum of 2 inches on longitudinal seams and end joints. Secure with steel band at end joints and spaced a maximum of 18 inches o.c.
7. Apply insulation on rectangular duct elbows and transitions with a full insulation segment for each surface. Apply insulation on round and flat-oval duct elbows with individually mitered gores cut to fit the elbow.
8. Insulate duct stiffeners, hangers, and flanges that protrude beyond the insulation surface with 6-inch-wide strips of the same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with anchor pins spaced 6 inches o.c.
9. Apply vapor-retarder mastic to open joints, breaks, and punctures for insulation indicated to receive vapor retarder.

B. Board Applications for Ducts and Plenums: Secure board insulation with adhesive and anchor pins and speed washers on all sides of ducts and plenums.

1. Apply adhesives to duct, plenum, fittings and transitions surfaces according to manufacturer's recommended coverage rates.
2. Space anchor pins as follows:
 - a. On duct sides with dimensions 18 inches and smaller, along longitudinal centerline of duct. Space 3-inches maximum from insulation end joints, and 16 inches o.c.
 - b. On duct sides with dimensions larger than 18 inches. Space 16 inches o.c. each way, and 3-inches maximum from insulation joints. Apply additional pins and clips to hold insulation tightly against surface at cross bracing.
 - c. Anchor pins may be omitted from top surface of horizontal, rectangular ducts and plenums.

- d. Do not over-compress insulation during installation.
3. Cut excess portion of pins extending beyond speed washers or bend parallel with insulation surface. Cover exposed pins and washers with tape matching insulation facing.
4. Create a facing lap for longitudinal seams and end joints with insulation by removing 2 inches from one edge and one end of insulation segment. Secure laps to adjacent insulation segment with 1/2-inch staples, 1 inch o.c., and cover with pressure-sensitive tape having same facing as insulation.
5. Apply insulation on rectangular duct elbows and transitions with a full insulation segment for each surface. Groove and score insulation to fit as closely as possible to outside and inside radius of elbows. Apply insulation on round and flat-oval duct elbows with individually mitered gores cut to fit the elbow.
6. Insulation on round and flat oval duct shall be back-scored to conform to duct profile.
7. Insulate duct stiffeners, hangers, and flanges that protrude beyond the insulation surface with 6-inch-wide strips of the same material used to insulate duct. Secure on alternating sides of stiffener, hanger, and flange with anchor pins spaced 6 inches o.c.
8. Apply vapor-retarder mastic to open joints, breaks, and punctures for insulation indicated to receive vapor retarder.

3.5 DUCT SYSTEM APPLICATIONS - GENERAL REQUIREMENTS

- A. Insulation materials and thicknesses are specified in schedules at the end of this Section.
- B. Field-insulate the following plenums and duct systems listed below, and those listed in the application schedule articles located elsewhere in this Section:
 1. Indoor concealed supply-, return-, mixed air-, and outside-air ductwork.
 2. Indoor exposed supply-, mixed air-, and outside-air ductwork.
 3. All ductwork located outdoors and exposed to weather.
 4. Ducts scheduled to receive insulation in the schedules at the end of this Section.
- C. Insulate, as specified for the connecting ductwork, the outside of damper frames, silencers, duct coil casings, and similar duct accessories and equipment that form an air conveying portion of the duct wall, except for access doors and smoke, fire, and combination smoke-fire damper sleeves.
- D. Items Not Field-Insulated: Unless otherwise indicated, do not apply insulation to the following systems, materials, and equipment:
 1. Indoor ducts in conditioned or indirectly conditioned locations indicated or specified to receive duct liner. Refer to Division 23 Section "Ductwork" for those ducts specified to receive liner. Also refer to the Drawings for other ductwork required to receive liner. Exceptions are as follows:
 - a. Exception: Ducts located outdoors, or located in an unconditioned attic, loft, crawlspace, or similar area outside the building's insulated thermal envelope, shall be provided with exterior insulation and jackets specified in this Section, even if they are also indicated to receive duct liner.
 2. Factory-insulated flexible ducts.

3. Factory-insulated plenums, casings, air terminal units (i.e. VAV boxes), and filter boxes and sections.
4. Flexible connectors.
5. Vibration-control devices.
6. Testing agency labels and stamps.
7. Nameplates and data plates.
8. Factory insulated access panels and doors in air-distribution systems.
9. Motorized damper shafts and manual volume damper quadrants.

3.6 INDOOR DUCT AND PLENUM APPLICATION SCHEDULE

- A. Refer to Division 23 Section "Common Work Results for HVAC" for definitions of 'conditioned' and 'unconditioned' spaces, as well as 'exposed' and 'concealed' installations.
- B. Minimum R-Values scheduled below are in units of h-ft²- °F./ Btu, at 75°F mean temperature when tested in accordance with ASTM C 177 or ASTM C 518. For blanket insulation, they shall be 'as-installed' R-values and thicknesses with 25% compression.
 1. Provide additional insulation thickness than the minimum thicknesses scheduled below if required to meet the minimum R-value indicated.
- C. Service: Supply-air, outside-air ducts, and exhaust air ducts associated with energy recovery systems, concealed in indirectly conditioned spaces (e.g. ceiling plenums, shafts, etc.).
 1. Material: 1-1/2 PCF glass mineral-fiber blanket with aluminum foil-scrim-kraft (FSK) jacket.
 2. Minimum Thickness: 1-1/2 inches.
 3. Number of Layers: One.
 4. Vapor Retarder Required: Yes.
 5. Minimum R-Value: 4.8
- D. Service: Supply-air, and outside-air ducts and exhaust air ducts associated with energy recovery systems, exposed in Mechanical Equipment Rooms and similar un-finished, but indirectly conditioned, spaces.
 1. Material: Rigid glass mineral-fiber board, 3 PCF density, with white, paintable all-service jacket (ASJ). Insulation on round and flat oval duct shall be back-scored to conform to duct profile. Semi-rigid glass mineral-fiber board is also acceptable on round ducts.
 2. Minimum Thickness: 1-1/2 inches.
 3. Number of Layers: One.
 4. Vapor Retarder Required: Yes.
 5. Minimum R-Value: 4.3
- E. Service: Supply-air, outside air ducts, and exhaust air ducts associated with energy recovery systems, exposed in finished, conditioned spaces.
 1. Material: Rigid glass mineral-fiber board, 3 PCF density, with white all-service (ASJ) jacket. Insulation on round and flat oval duct shall be back-scored to conform to duct profile. Semi-rigid glass mineral-fiber board is also acceptable on round ducts.
 2. Minimum Thickness: 1-1/2 inches.

3. Number of Layers: One.
 4. Vapor Retarder Required: Yes.
 5. Minimum R-Value: 4.3
- F. Service: Supply-air, outside air ducts, and exhaust air ducts associated with energy recovery systems located in unconditioned spaces such as lofts, attics, and crawl spaces.
1. Material: 1-1/2 PCF mineral-fiber blanket with aluminum foil-scrim-kraft (FSK) jacket.
 2. Minimum Thickness: 3 inches.
 3. Number of Layers: One or two. If two layers are used, the inner layer shall be un-faced / un-jacketed.
 4. Vapor Retarder Required: Yes.
 5. Minimum R-Value: 8.4
- G. Service: Portions of exhaust duct and plenum systems between an isolation motorized or backdraft damper and the duct system termination at a louver, gravity ventilator, gooseneck, or similar discharge opening to the exterior.
1. Insulate as specified above for outdoor air ductwork.

END OF SECTION

Pre-Bid Meeting
BDISBO Presentation

DGS C-0114-0006 Phase 1
~~Hickory Run State Park - Latrine~~
Improvements

Issuing Officer
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December 19, 2022, 10:00 AM

Pennsylvania Department of General Services



What's the Point?



	Equality is everyone getting a pair of shoes.
	Diversity is everyone getting a different type of shoe.
	Equity is everyone getting a pair of shoes that fits.
	Acceptance is understanding we all wear different kinds of shoes.
	Belonging is wearing the shoes you want without fear of judgment.

Engaging Vendors that are representative of the communities served



SDB and VBE Classification

Vendors must self-certify as a Small Business (SB) prior to SDB/VBE validation.

SB Eligibility Requirements

- The business must be a for-profit, United States business.
- The business must be independently owned.
- The business may not be dominant in its field of operation.
- The business may not employ more than 100 full-time equivalent employees.
- The business may not exceed three-year average gross revenues of \$38.5 Million, regardless of business type (effective 11/1/2018).

Small Diverse Business (SDB)

Goal oriented

- Woman Business Enterprise (WBE)
- Service-Disabled Veteran Business Enterprise (SDVBE)
- Minority Business Enterprise (MBE)
- LGBT Business Enterprise (LGBTBE)
- Disability-Owned Business Enterprise (DOBE)

Veteran Business Enterprise (VBE)

Goal oriented

- Veteran Business Enterprise (VBE)
- Service-Disabled Veteran Business Enterprise (SDVBE)

SDBs and VBEs must be certified/valid as of bid close due date and time.



Solicitation Specific Goals

DGS C 0114-0006 PH1	SDB	VBE
.1 General Construction – ALL BASE BIDS (#1, #2 & #3)	10%	3%
.2 HVAC Construction – ALL BASE BIDS (#1, #2 & #3)	N/A	N/A
.3 Plumbing Construction – ALL BASE BIDS (#1, #2 & #3)	N/A	N/A
.4 Electrical Construction ALL BASE BIDS (#1, #2 & #3)	N/A	N/A

- Available subcontracting opportunities across the entire state for applicable services,
- Availability of DGS-verified SDB/VBEs to perform commercially useful functions, and
- Historical analysis of similar projects within the last 3 years.

A Bidder/Offeror's failure to meet the SDB participation goal in full and the VBE participation goal in full, or their failure to receive an approved Good Faith Efforts waiver for any unmet portion of either the SDB or VBE participation goal will result in the rejection of the Bid or Proposal as nonresponsive



Finding SDB/VBE vendors

- <http://www.dgs.internet.state.pa.us/suppliersearch>
- Access Search Guide - <https://www.dgs.pa.gov/Small%20Diverse%20Business%20Program/Documents/Finding%20SBs%20and%20SDBs.pdf>
- Supplier Search assistance available from Issuing Officer or Bureau of Diversity Procurement Liaison



Quick Search



Supplier Search

Home PA eMarketplace Search Contracts

Note: The below searches (Quick Search and Advanced Search) will search suppliers who are qualified for one or more Invitation to Qualify (ITQ) Contracts AND suppliers registered with the Bureau of Diversity, Inclusion and Small Business Opportunities (BDISBO) as a small business or small diverse business. Use the Quick Search to search by Vendor Name or Vendor Number. Use the Advanced Search to search by Small, Small Diverse, ITQ Contracts, COSTARS and UNSPC codes.

Quick Search

Supplier Name or SAP Number

Search

Reset

IMPORTANT: Always click **Reset** prior to a new search to clear parameters from previous searches

Advanced Search

Show 10 entries

Export to Excel

Reset Search Criteria

Supplier (click on name to display full record)	Contact	Address	SB Validity Dates	SDB Validity Dates	VBE Validity Dates	COSTARS
21ST CENTURY MEDIA NEWSPAPER LLC	ROBERT BUTKINS sales@nittanyvalley.com					No
22 GROUP, LLC ()	Caroline M. Harper	757 PUBLIC RD	9/23/2019-	9/23/2019-		No

<http://www.dgs.internet.state.pa.us/suppliersearch>



Advanced Search

Supplier Classifications

- Minority Business Enterprise
- Woman Business Enterprise
- LGBT Business Enterprise
- Disabled-Owned Business Enterprise
- Service-Disabled Veteran Business Enterprise
- Veteran Business Enterprise
- Small Business
- Stocking Supplier
- Non-Stocking Supplier

Select all Classifications
 Select all Small Diverse Business Classifications

← Select one or more classifications. To pull only SDBs, check "Select all Small Diverse Business Classifications" below. To include SBs, check "Small Business".

Find only vendors that have all selected classifications
 Find only vendors that have at least one selected classification

UNSPSC Description

Enter a brief code description (e.g. Door)

Type in any part of a UNSPSC code description to find vendors who have selected that UNSPSC code. ex: Landscaping will find vendors who have selected any UNSPSC code that has landscaping anywhere in the description. Click here to download the entire list in Excel format.

← OR ↓

UNSPSC Codes

- 10000000 - Live Plant and Animal Material and Accessories and Supplies
- 11000000 - Mineral and Textile and Inedible Plant and Animal Materials
- 12000000 - Chemicals including Bio Chemicals and Gas Materials
- 13000000 - Resin and Rosin and Rubber and Foam and Film and Elastomeric Materials
- 14000000 - Paper Materials and Products
- 15000000 - Fuels and Fuel Additives and Lubricants and Anti corrosive Materials
- 20000000 - Mining and Well Drilling Machinery and Accessories
- 21000000 - Farming and Fishing and Forestry and Wildlife Machinery and Accessories
- 22000000 - Building and Construction Machinery and Accessories
- 23000000 - Industrial Manufacturing and Processing Machinery and Accessories
- 24000000 - Material Handling and Conditioning and Storage Machinery and their Accessories and
- 25000000 - Commercial and Military and Private Vehicles and their Accessories and Components
- 26000000 - Power Generation and Distribution Machinery and Accessories

Click arrow to expand Segment for additional codes

Browse and select one or more codes. Don't know the codes you want? Download the entire list in Excel.

See slide 13 to understand the UNSPSC code hierarchy.

Find only vendors that have all selected UNSPSC codes
 Find only vendors that have at least one selected UNSPSC code



UNSPSC Commodity Code Search



Find A Partner

Menu

UNv24.0301 of the UNSPSC Codeset is now available. [Access codesets.](#)

Search the Code

Version 24.0301
Code Number: (2-8
digits)

Code Name:

Welcome

The **United Nations Standard Products and Services Code® (UNSPSC®)**, managed by GS1 US® for the UN Development Programme (UNDP), is an open, global, multi-sector standard for efficient, accurate classification of products and services.

The UNSPSC offers a single global classification system that can be used for:

- Company-wide visibility of spend analysis
- Cost-effective procurement optimization
- Full exploitation of electronic commerce capabilities



UNSPSC Commodity Code Search

Write down
your code
selections



[HOME](#) [FAQS](#) [SUBSCRIBE](#) [LIBRARY](#) [CODESET-DOWNLOADS](#) [INITIATIVES](#) [EDUCATION](#) [FINDAPARTNER](#)

Version 24.0301

Search Code

Search Title

Code	Title
31211900	Paint applicators and painting accessories
60121001	Paintings
60121225	Watercolor painting mediums
60124101	Multicultural painting products
72151300	Painting and paper hanging services
72151301	Residential painting service
72151302	Commercial painting service
72151303	Industrial painting service
72151304	Aircraft painting service
72151305	Bridge painting service
72151307	Ship painting service
73181104	Painting services
78181501	Vehicle body repair or painting service
78181836	Aircraft fixed wing coating and painting service
86121502	Painting



Advanced Search

Use multiple filters to restrict your search results to exactly what and where you need.

PA Counties

- Grant County
- Clearfield County
- Clinton County
- Columbia County
- Crawford County
- Cumberland County
- Dauphin County
- Delaware County
- Elk County
- Erie County

Select all Counties

Find only vendors that s

Find only vendors that s

Supplier Classifications

- Minority Business Enterprise
- Woman Business Enterprise
- LGBT Business Enterprise
- Disabled-Owned Business Enterprise
- Service-Disabled Veteran-Owned Business Enterprise
- Veteran Business Enterprise
- Small Business
- Stocking Supplier
- Non-Stocking Supplier

UNSPSC Codes

- 30100000 - Structural components and basic shapes
- 30110000 - Concrete and cement and plaster
- 30120000 - Roads and landscape
- 30130000 - Structural building products
- 30140000 - Insulation
- 30150000 - Exterior finishing materials
 - 30151500 - Roofing materials
 - 30151600 - Roofing accessories
 - 30151700 - Rain gutters and accessories
 - 30151800 - Siding and exterior wall materials
 - 30151900 - Finishing materials and products
 - 30152000 - Fencing

Find only vendors that have all selected UNSPSC codes

Find only vendors that have at least one selected UNSPSC code



Search Results

Advanced Search

Show 25 entries

Export to Excel Reset Search Criteria

Supplier (click on name to display full record)	Contact	Address	SB Validity Dates	SDB Validity Dates	VBE Validity Dates	COSTARS
ADVANCED AUDIO VISUAL SALES INC	JOHN GREENE DIRECTOR OF SALES John.Green@advancedav.com (Phone) 610-719-6194 (Fax) 610-692-8421	208 CARTER DRIVE SUITE 7 WEST CHESTER, PENNSYLVANIA 19382 (Phone) 610-719-6194				No
ADVANCED BUILDING CONTROLS LLC (DBA ADVANCED BUILDING CONTROLS LLC)	Craig Connelly CCONNELLY@ADVANCEDBLDGCNTOLS.COM (Phone) 215-520-9964	PO BOX 303 HOLICONG, PENNSYLVANIA 18928 (Phone) 215-520-9964	2/11/2019-2/28/2021			No
ADVANCED BUILDING PERFORMANCE INC ()	Pei Pei Cavalier PEIPEI@ABPCX.COM (Phone) 301-760-9989	11225 HURDLE HILL DR POTOMAC, MARYLAND 20854 (Phone) 301-760-9989 abpcx.com	12/20/2019-12/20/2021	12/20/2019-12/20/2021		No
ADVANCED CLEANING SOLUTIONS LLC (ADVANCED CLEANING SOLUTIONS LLC)	Nicholas Ward cleanteam@advancedsolutionsPA.com (Phone) 610-597-0012	PO BOX 3223 ALLENTOWN, PENNSYLVANIA 18106	2/27/2018-3/21/2020	2/27/2018-3/31/2020	2/27/2018-3/31/2020	No

Certified Small Businesses

- Advanced Building Controls LLC
- Advanced Building Performance Inc
- Advanced Cleaning Solutions LLC

Small Diverse Businesses

- Advanced Building Performance Inc
- Advanced Cleaning Solutions LLC

Veteran Business Enterprise

- Advanced Cleaning Solutions LLC



Supplier Profile

Name:	ADVANCED CLEANING SOLUTIONS LLC
SAP Number:	511377
Doing Business As:	ADVANCED CLEANING SOLUTIONS LLC
Other Names:	
Keywords:	
Web site:	
SB Validity Dates:	02/27/2018 - 03/31/2020
SDB Validity Dates:	02/27/2018 - 03/31/2020
VBE Validity Dates:	02/27/2018 - 03/31/2020
COSTARS Participant:	No

← SB, SDB & VBE Expiration Dates

Supplier Classifications

- Small Business
- Service-Disabled Veteran Business Enterprise
- Veteran Business Enterprise

← SB, SDB & VBE Classifications

Contact Information

Contacts

Contact Type	Contact Details	Phone
CORPORATE	Email: CLEANTEAM@ADVANCEDSOLUTIONSPA.COM	
SB MAIN	Nicholas Ward Title: Email: cleanteam@advancedsolutionsPA.com	610-597-0012



Search Results

Advanced Search

Show entries

[Export to Excel](#) [Reset Search Criteria](#)

Supplier (click on name to display full record)	Contact	Address	SB Validity Dates	DB Validity Dates	VBE Validity Dates	COSTARS
ADVANCED AUDIO VISUAL SALES INC	JOHN GREENE DIRECTOR OF SALES John.Green@advancedav.com (Phone) 610-719-6194 (Fax) 610-692-8421	208 CARTER DRIVE SUITE 7 WEST CHESTER, PENNSYLVANIA 19382 (Phone) 610-719-6194				No
ADVANCED BUILDING CONTROLS LLC (DBA ADVANCED BUILDING CONTROLS LLC)	Craig Connelly CCONNELLY@ADVANCEDBLDGCNTOLS.COM (Phone) 215-520-9964	PO BOX 303 HOLICONG, PENNSYLVANIA 18928 (Phone) 215-520-9964	2/11/2019-2/28/2021			No
ADVANCED BUILDING PERFORMANCE INC ()	Pei Pei Cavalier PEIPEI@ABPCX.COM (Phone) 301-760-9989	11225 HURDLE HILL DR POTOMAC, MARYLAND 20854 (Phone) 301-760-9989 abpcx.com	12/20/2019-12/20/2021	12/20/2019-12/20/2021		No
ADVANCED CLEANING SOLUTIONS LLC (ADVANCED CLEANING SOLUTIONS LLC)	Nicholas Ward cleanteam@advancedsolutionsPA.com (Phone) 610-597-0012	PO BOX 3223 ALLENTOWN, PENNSYLVANIA 18106	2/27/2018-3/31/2020	2/27/2018-3/31/2020	2/27/2018-3/31/2020	No

Certified Small Businesses

- Advanced Building Controls LLC
- Advanced Building Performance Inc
- Advanced Cleaning Solutions LLC

Small Diverse Businesses

- Advanced Building Performance Inc
- Advanced Cleaning Solutions LLC

Veteran Business Enterprise

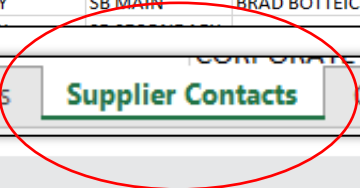
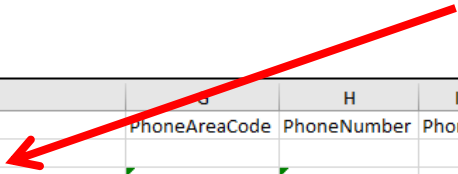
- Advanced Cleaning Solutions LLC



Excel Export Results – Supplier Contacts

Excel Export Results includes Vendor ID, Supplier Name, Contact Name, Email, Phone, Fax

	A	B	C	D	E	F	G	H	I	J	K
1	SAP Number	Supplier Name	Contact Name	Name	Title	Email	PhoneAreaCode	PhoneNumber	PhoneEx	FaxAreaCo	FaxNumber
2	104279	CA WEISS SALES LLC	CORPORATE			caweiss@comcast.net					
3	104279	CA WEISS SALES LLC	SB MAIN	KRISTY ZARICHNIAK		kristyz@comcast.net	610	4588864		610	4588875
4	119565	DUFF SUPPLY COMPANY	CORPORATE	ALEX DUFFINE	VP	DFRANK@DUFFCOMPANY.COM	610	2754453	147	610	2796299
5	119565	DUFF SUPPLY COMPANY	REMITTO	BARB COHEN		bcohen@duffco.com	610	2754453	149	610	2756761
6	119565	DUFF SUPPLY COMPANY	SB MAIN	ALEX DUFFINE		aduffine@duffco.com	610	2754453			
7	119565	DUFF SUPPLY COMPANY	SB SECONDARY			info@duffco.com					
8	122594	HOUCK SERVICES INC	CORPORATE			jherrold@houcks.com					
9	122594	HOUCK SERVICES INC	SB MAIN	JARROD HERROLD		jherrold@houcks.com	717	6573302		717	6579805
10	122594	HOUCK SERVICES INC	SB SECONDARY			kgussler@houcks.com					
11	134717	PENN STATE ELECTRIC MECHANICAL	CORPORATE			razmataz33@aol.com					
12	134717	PENN STATE ELECTRIC MECHANICAL	SB MAIN	RAZ SUGARWALA		razmataz33@aol.com	717	2992090		717	2992297
13	134717	PENN STATE ELECTRIC MECHANICAL	SB SECONDARY			ksing6027@yahoo.com					
14	135270	BARBARA J SALES ASSOC INC	CORPORATE			barb@barbarajsles.com					
15	135270	BARBARA J SALES ASSOC INC	SB MAIN	BARBARA SMITH		barb@barbarajsales.com	412	5233398		800	8137122
16	135270	BARBARA J SALES ASSOC INC	SB SECONDARY			willsmith@willjservices.com					
17	137893	IDA YEAGER SALES INC	CORPORATE			idayeagersales@zoominternet.net					
18	137893	IDA YEAGER SALES INC	SB MAIN	IDA LAQUATRAYEAGER		idayeagersales@zoominternet.net	724	4525260		724	4521072
19	144061	CONSTRUCTION TOOL SERVICE INC	CORPORATE			ehuss@constructiontoolservice.com					
20	144061	CONSTRUCTION TOOL SERVICE INC	SB MAIN	BETTY CONNELLY		bconnelly@constructiontoolservice.com	412	6816673		412	6819185
21	144061	CONSTRUCTION TOOL SERVICE INC	SB SECONDARY			bcgoodwork@aol.com					
22	145576	BURKE & MICHAEL INC	CORPORATE			MARYFRANCES@BURKEANDMICHAEL.COM					
23	145576	BURKE & MICHAEL INC	SB MAIN	MARY FRANCES HOGAN		maryfrances@burkeandmichael.com	412	3212301		412	3214582
24	153927	COOPER TRADING INC	CORPORATE			cti@ctipa.com					
25	153927	COOPER TRADING INC	SB MAIN	PETER COOPER		pete@ctipa.com	724	8618830		724	8618832
26	153927	COOPER TRADING INC	SB SECONDARY			debbie@ctipa.com					
27	157009	CONTRACT HARDWARE AND SUPPLY	CORPORATE			cristil@chsupplyinc.com					
28	157009	CONTRACT HARDWARE AND SUPPLY	SB MAIN	BRAD BOTTEICHER		bradb@chsupplyinc.com	814	9412340		814	9412342



Suppliers	Supplier Addresses	Supplier Contacts	Counties	Supplier Classifications	ITQs	ITQ Contracts	UNSPSC Codes
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New Forms and Processes

- SDB/VBE Instructions – *SDB-1/VBE-1* **READ**
- SDB/VBE Participation Submittal – *SDB-2/VBE-2*
- SDB/VBE Utilization Schedule – *SDB-3/VBE-3*
- Letter of Commitment – *SDB 3.1/VBE-3.1*
- Guidance for Good Faith Effort (GFE) Waiver – *SDB-4/VBE-4* **READ**
- GFE Waiver – *SDB-5/VBE-5*

**Bid packages available in e-Builder in the
Package Invitation/Bid Info in the Invitation Documents folder**



SDB/VBE Forms in e-Builder

Pennsylvania Department of General Services / Hickory Run State Park - Latrine Improvements
↳ DGS C-0114-0006 P1.1

Status

Bid Package	Open
Bidding	Pending
Response Submitted	No

22 Days 14 Hours 3 Minutes Left

Due on 01.10.2023 at 1:30 PM
(GMT-05:00) Eastern Time (US & Canada)

Summary **0.00**


Base Bid Total	0.00
Base Bid 2 Total	0.00




Package Invitation Response Form Q&A Board

Accept **Decline**

Bid Info **Invitation Documents (24)** Addenda

Hide All | Show All

Click this icon  to download files. Clicking the icon next to a folder will download all files and subfolders within it.

File / Folder Name	Uploaded on	File Size
  01 Bid Documents (5)	05.17.2019 1:38 PM	
 DGS Guidance Document.pdf Version 1	12.05.2022 1:23 PM	170.43 KB

Scroll down to find SDB and VBE Participation Packets



Solicitation-Specific Goals

SDB-1 INSTRUCTIONS FOR COMPLETING THE SMALL DIVERSE BUSINESS (SDB) PARTICIPATION SUBMITTAL AND SDB UTILIZATION SCHEDULE.

PLEASE READ BEFORE COMPLETING THESE DOCUMENTS
Bidders/Offerors do not need to return SDB-1 with their SDB Participation Submittal

The following instructions include details for completing the SDB Participation Submittal (SDB-2) which Bidders or Offerors must submit in order to be considered responsive.

The following instructions also include details for completing the SDB Utilization Schedule (SDB-3) which Bidders or Offerors must submit for any portion of the SDB participation goal the Bidder or Offeror commits to meeting.

A Bidder/Offeror's failure to meet the SDB participation goal in full or their failure to receive an approved Good Faith Efforts waiver for any unmet portion of the SDB participation goal will result in the rejection of the Bid or Proposal as nonresponsive.

I. SDB Participation Goal: The SDB participation goal is set forth in the Solicitation. The Bidder/Offeror is encouraged to use a diverse group of subcontractors and suppliers from the SDB classifications to meet the SDB participation goal.

II. SDB Eligibility:

1. Finding SDB firms: Offerors can access the directory of DGS-verified SDB firms from the DGS Supplier Search directory at: <http://www.dgs.internet.state.pa.us/suppliersearch>.

Only SDBs verified by DGS and as defined herein may be counted for purposes of achieving the SDB participation goal. In order to be counted for purposes of achieving the SDB participation goal, the SDB firm, including an SDB prime, must be DGS-verified for the services, materials or supplies that it has committed to perform.

- a. SDB prime bidders or offerors. An SDB prime firm whose SDB verification is pending or incomplete as of the bid or proposal due date and time may not satisfy the SDB participation goal through its own performance. A self-certified SB prime that does

Pennsylvania Department of General Services



SDB Submittal – SDB-2

CRITICAL
✓ Check One, and Only One, Box

SDB-2 SDB PARTICIPATION SUBMITTAL

_____ (.1 GC, .2 HVAC, .3 Plumbing, or .4 Electrical)

Base Bid: _____ (identify the corresponding Base Bid for this SDB Participation Submittal)

CHECK ONE, AND ONLY ONE, BOX. FAILURE TO COMPLY WILL RESULT IN REJECTION OF YOUR BID/PROPOSAL.

Click on bold titles to navigate to that specific page.

<input type="checkbox"/> I agree to meet the SDB participation goal in full. I have completed and am submitting with my bid or proposal an SDB Utilization Schedule (SDB-3), which is required in order to be considered for award.	<input type="checkbox"/> I am requesting a partial waiver of the SDB participation goal. After making good faith outreach efforts as more fully described in the Guidance for Documenting Good Faith Efforts to Meet the SDB Participation Goal , I am unable to achieve the total SDB participation goal for this solicitation and am requesting a partial waiver of the SDB participation goal. I have completed and am submitting with my bid or proposal both of the following, which are required in order to be	<input type="checkbox"/> I am requesting a full waiver of the SDB participation goal. After making good faith outreach efforts as more fully described in the Guidance for Documenting Good Faith Efforts to Meet the SDB Participation Goal , I am unable to achieve any part of the SDB participation goal for this solicitation and am requesting a full waiver of the SDB participation goal.
---	---	--



SDB Utilization Schedule – SDB-3

CRITICAL
 ✓ Verify SDB/VBE validity

SDB-3 SDB UTILIZATION SCHEDULE

Show SDBs (including where applicable a prime bidder or offeror is self-performing a portion of the work) that will meet the SDB participation goal (add additional pages if necessary). Submit a **Letter of Commitment (SDB-3-1)** for each SDB subcontractor, supplier, or manufacturer (add additional Letters of Commitment as necessary).

SDB Name SAP Vendor Number (6-digit number provided by SDB) SDB Verification Number (located on DGS SDB verification)	Type of SDB (check all that apply)	Description of Work to be Performed (Statement of Work/Specification reference)	% Commitment (or % of work to be self-performed by SDB bidder/offeror)	Dollar Value of Commitment (after applying any calculation per SDB-1, Section IV, Calculating SDB participation)
Name: <u>ABC IT Solutions</u> SAP Vendor Number: <u>123456</u> SDB Verification Number: <u>123456-2016-09-SB-M</u>	MBE	IT staffing resources	%	\$
Name: _____ SAP Vendor Number: _____ SDB Verification Number: _____	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTBE <input type="checkbox"/> DOBE <input type="checkbox"/> SDVBE		%	
Name: _____ SAP Vendor Number: _____ SDB Verification Number: _____	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTBE <input type="checkbox"/> DOBE <input type="checkbox"/> SDVBE		%	
Name: _____ SAP Vendor Number: _____ SDB Verification Number: _____	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTBE <input type="checkbox"/> DOBE <input type="checkbox"/> SDVBE		%	
Name: _____ SAP Vendor Number: _____ SDB Verification Number: _____	<input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTBE <input type="checkbox"/> DOBE <input type="checkbox"/> SDVBE		%	
Attach additional sheets if necessary			Total % SDB commitment: 0	Total \$ amount: \$0



Letter of Commitment SDB-3.1

CRITICAL
 ✓ Complete all shaded areas.

**SDB-3-1
 LETTER OF COMMITMENT**

This Letter of Commitment serves as confirmation of the commitment by the prime Bidder or Offeror to utilize the Small Diverse Business (SDB) on the below-referenced Solicitation/Project.

Solicitation Number: _____

Solicitation Name: _____

	Bidder/Offeror Information	SDB Information
Name		
Address		
Point of Contact		
Telephone number		
Email address		

Services/Supplies and Time Frame. If Bidder/Offeror is the successful vendor, the SDB shall perform or provide the following services or supplies during the term of the prime contract, as more specifically set forth below:

Services or supplies the SDB will provide:	
Specific Time Frame the SDB will provide the services or supplies:	

Dollar Value of Commitment. These services or supplies represent \$ _____ for the term of the contract.

SDB verified. By signing below, the SDB represents that it meets the SDB requirements set forth in the Solicitation and all required documentation has been provided to the Bidder/Offeror for its SDB submission.

Sincerely, _____ Acknowledged _____
 Printed name Printed name

Signature Signature
 Bidder/Offeror Point of Contact Name SDB Point of Contact Name

** For purposes of monitoring compliance with SDB and VBE commitments, the work performed by a firm that is both an SDB and a VBE will be counted by BDISBO towards fulfilling both the SDB and VBE commitments unless otherwise agreed to by the parties in writing and approved by BDISBO and the Issuing Office.*

SDB to expect a letter and SIGN it!



Guidance to Document GFE SDB-4

READ, READ, READ

- The ability or desire of a prime contractor to perform the work of a contract with its own organization does not relieve the Offeror of the responsibility to make Good Faith Efforts to meet the stated participation goal.
- Prime must complete all components of the GFE paperwork. Details/Evidence are important, proof is required.
- Carefully review SDB and VBE submittal Instructions, specifically Section VI of SDB/VBE-1 which lists pertinent items as Fatal errors.



Good Faith Efforts Packet SDB-5

Good Faith Efforts (GFE) Partial or Full Waiver

- Identified Items of Work Applicant Made Available to SDBs (Part 1)
- Identified SDBs and Record of Solicitations (Part 2)
- SDB Outreach Compliance Statement (Part 3)
- Additional Information Regarding Rejected SDB Quotes (Part 4)
- SDB Subcontractor Unavailability Certificate (Part 5)



SDB GFE Documentation – SDB-5

SDB-5

GOOD FAITH EFFORTS DOCUMENTATION TO SUPPORT WAIVER REQUEST OF SDB PARTICIPATION GOAL

Project Description:	
Commonwealth Agency Name:	
Solicitation #:	
Solicitation Due Date and Time:	
Bidder/Offeror Company Name:	
Bidder/Offeror Contact Name:	
Bidder/Offeror Contact Email:	
Bidder/Offeror Contact Phone Number:	

Complete all five parts

Part 1 – Identified Items of Work Offeror Made Available to SDBs

Identify those items of work that the Offeror made available to SDBs. This includes, where appropriate, those items the Offeror identified and subdivided into economically feasible units to facilitate the SDB participation. For each item listed, show the anticipated percentage of the total contract amount. It is the Offeror's responsibility to demonstrate that enough work to meet the SDB participation goal was made available to SDBs, and the total percentage of the items of work identified for SDB participation met or exceeded the SDB participation goal set for the procurement.

Identified Items of Work	Was this work listed in the solicitation?	Does Offeror normally self-perform this work?	Was this work made available to SDB Firms? If not, explain why.
	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no



GFE Waiver – Part 1

Identified Items of Work Offeror Made Available to SDBs

Identify those items of work that the Offeror made available to SDBs. This includes, where appropriate, those items the Offeror identified and subdivided into feasible units to facilitate the SDB participation. For each item listed, show the anticipated percentage of the total contract cost that will be made available to SDBs, and the total percentage of the contract cost that will be made available to SDBs, and the total percentage of the contract cost that will be made available to SDBs. Demonstrate that enough work to meet the SDB participation goal was made available to SDBs, and the total percentage of the contract cost that will be made available to SDBs met or exceeded the SDB participation goal set for the procurement.

CRITICAL
 ✓ List all components of work offered for subcontracting.

Was this work listed in the solicitation?	Does Offeror normally self-perform this work?	Was this work made available to SDB Firms? If not, explain why.
<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no

Attach additional sheets if necessary.



GFE Waiver – Part 2

Identified SDBs and Record of Solicitations

CRITICAL
 ✓ Specifics and Details are important

Provide quotes for the Identified Items of Work made available for SDB participation. Include the name of the SDB to which quotes were solicited, date and manner of initial and follow-up solicitations, whether the SDB provided a quote, and whether the SDB was used toward meeting the SDB participation goal. SDBs used to meet the SDB participation goal must be listed on Form GFE-2 (SDB-2).

Initial solicitations and documentation of follow-up calls to SDBs must be attached to this form. For each Identified SDB the Offeror should submit an SDB Subcontractor Unavailability Certificate signed by the SDB or a statement from the Offeror that the SDB is unable to sign the SDB Subcontractor Unavailability Certificate.

Name of Identified SDB and Classification	Describe Item of Work Solicited	Initial Solicitation Date & Method	Follow-up Solicitation Date & Method	Details for Follow-up Calls	Quote Received?	Quote Used?	Reason Quote Rejected
SDB Name: <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTBE <input type="checkbox"/> DOBE <input type="checkbox"/> SDVBE		Date: <input type="checkbox"/> mail <input type="checkbox"/> email <input type="checkbox"/> fax	Date: <input type="checkbox"/> mail <input type="checkbox"/> email <input type="checkbox"/> fax	Date and Time of Call: Spoke with: Left Message:	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> Used other SDB <input type="checkbox"/> Used non-SDB <input type="checkbox"/> Self performing
SDB Name: <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input type="checkbox"/> LGBTBE <input type="checkbox"/> DOBE <input type="checkbox"/> SDVBE		Date: <input type="checkbox"/> mail <input type="checkbox"/> email <input type="checkbox"/> fax	Date: <input type="checkbox"/> mail <input type="checkbox"/> email <input type="checkbox"/> fax	Date and Time of Call: Spoke with: Left Message:	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> Used other SDB <input type="checkbox"/> Used non-SDB <input type="checkbox"/> Self performing

Attach additional sheets as necessary.



GFE Waiver – Part 3

SDB Outreach Compliance Statement

CRITICAL
✓ Documentation for
Part 1

1. List the Identified Items of Work for subcontracting opportunities for the solicitation along with specific work categories:

2. Attach to this form copies of written solicitations (with Bid or Proposal instructions) used to solicit Identified SDBs for these subcontract opportunities.

3. Offeror made the following attempts to contact the Identified SDBs:

4. Bonding Requirements (Please Check One):

This project does not involve bonding requirements.

Offeror assisted Identified SDBs to fulfill or seek waiver of bonding requirements.
(DESCRIBE EFFORTS):

5. Pre-Bid/Proposal Conference or Supplier Forum (Please Check One):



GFE Waiver – Part 4

Additional Information Regarding Rejected SDB Quotes

This form is to be completed if Part 2 indicates that an SDB quote was rejected because the Offeror is using a non-SDB or is self-performing the Identified Items of Work, state whether the work will be self-performed or performed by a non-SDB, and if performed by a non-SDB firm. Also include the names of all SDBs and non-SDB firms that provided a quote and the amount of

CRITICAL
 ✓ Documentation for Part 2

Self-performing or using non-SDB (provide name of non-SDB if applicable)	Amount of non-SDB quote \$	Name of other firms that provided quotes and whether they are SDB	Amount quoted \$	Reason why SDB quote was rejected along with brief explanation
<input type="checkbox"/> self-performing <input type="checkbox"/> using Non-SDB Name:		<input type="checkbox"/> SDB <input type="checkbox"/> Non-SDB Name:		<input type="checkbox"/> price <input type="checkbox"/> capabilities <input type="checkbox"/> other
<input type="checkbox"/> self-performing <input type="checkbox"/> using Non-SDB Name:		<input type="checkbox"/> SDB <input type="checkbox"/> Non-SDB Name:		<input type="checkbox"/> price <input type="checkbox"/> capabilities <input type="checkbox"/> other
<input type="checkbox"/> self-performing <input type="checkbox"/> using Non-SDB Name:		<input type="checkbox"/> SDB <input type="checkbox"/> Non-SDB Name:		<input type="checkbox"/> price <input type="checkbox"/> capabilities <input type="checkbox"/> other
<input type="checkbox"/> self-performing <input type="checkbox"/> using Non-SDB Name:		<input type="checkbox"/> SDB <input type="checkbox"/> Non-SDB Name:		<input type="checkbox"/> price <input type="checkbox"/> capabilities <input type="checkbox"/> other



GFE Waiver – Part 5

SDB Subcontractor Unavailability Certificate

CRITICAL
✓ Required for each vendor listed in Part 1

It is hereby certified that the firm of _____
(Name of SDB)

located at _____
(Number) (Street)

_____ (City) _____ (State) _____ (Zip)

was offered an opportunity to bid on Solicitation No. _____

by _____
(Name of Prime Contractor's Firm)

2. _____ (SDB), is either unavailable for the work/service or unable to prepare a Proposal for this project for the following reason(s):

_____ (Signature of SDB's Representative) _____ (Title) _____ (Date)



SDB/VBE Response Submittal

Pennsylvania Department of General Services / Hickory Run State Park - Latrine Improvements
↳ DGS C-0114-0006 P1.1

Status	22 Days 14 Hours 3 Minutes Left	Summary 0.00
Bid Package: Open	Due on 01.10.2023 at 1:30 PM (GMT-05:00) Eastern Time (US & Canada)	Base Bid Total: 0.00
Bidding: Pending		Base Bid 2 Total: 0.00
Response Submitted: No		...

Package Invitation **Response Form** Q&A Board

Submit [Icons]

STEP 1: Bid Form **STEP 2: Response Documents** STEP 3: Additional Info

Please provide response documents

Unit Price Schedule *

Drag a file to attach

Browse

SDB Participation Submittal Package (Contractor) *

Drag a file to attach

Browse

VBE Participation Submittal Package (Contractor) *

Drag a file to attach

Browse



Best Practices

Do's

- Read the solicitation and all instructions completely.
- Submit SEPARATE SDB and VBE submittal forms.
- Validate subcontractor SDB/VBE status in DGS Supplier Database.
- Ensure that all appropriate forms are completed and signed correctly.
- Submit questions early per the solicitation requirements.

Don'ts

- Make any assumptions.
- Copy SDB submittal paperwork. Download and complete the VBE submittal separately, titles and accuracy matter.
- Skip any portion of the GFE request documentation.
- Forget to verify subcontractor status as current SDB/VBE in DGS Supplier Database.



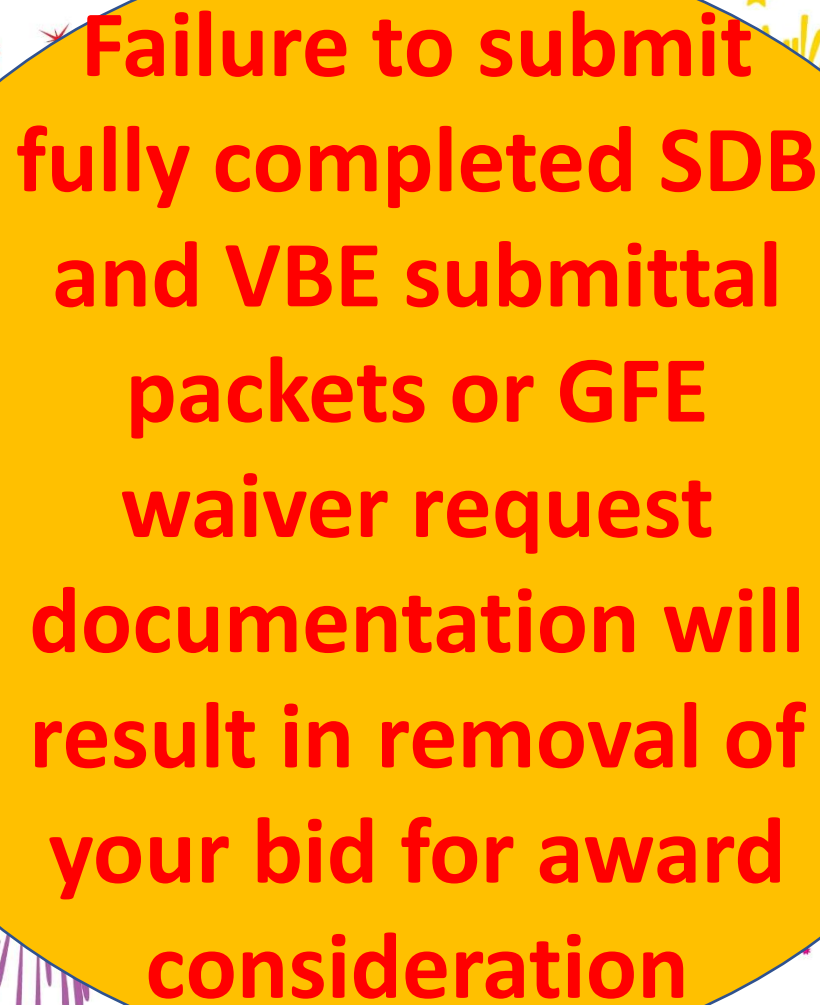
REMINDER



**SEPARATE
SDB/VBE
SUBMITTALS
WITH EACH
BASE BID!**



REMINDER



**Failure to submit
fully completed SDB
and VBE submittal
packets or GFE
waiver request
documentation will
result in removal of
your bid for award
consideration**



Questions?



BDISBO Contact Info

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